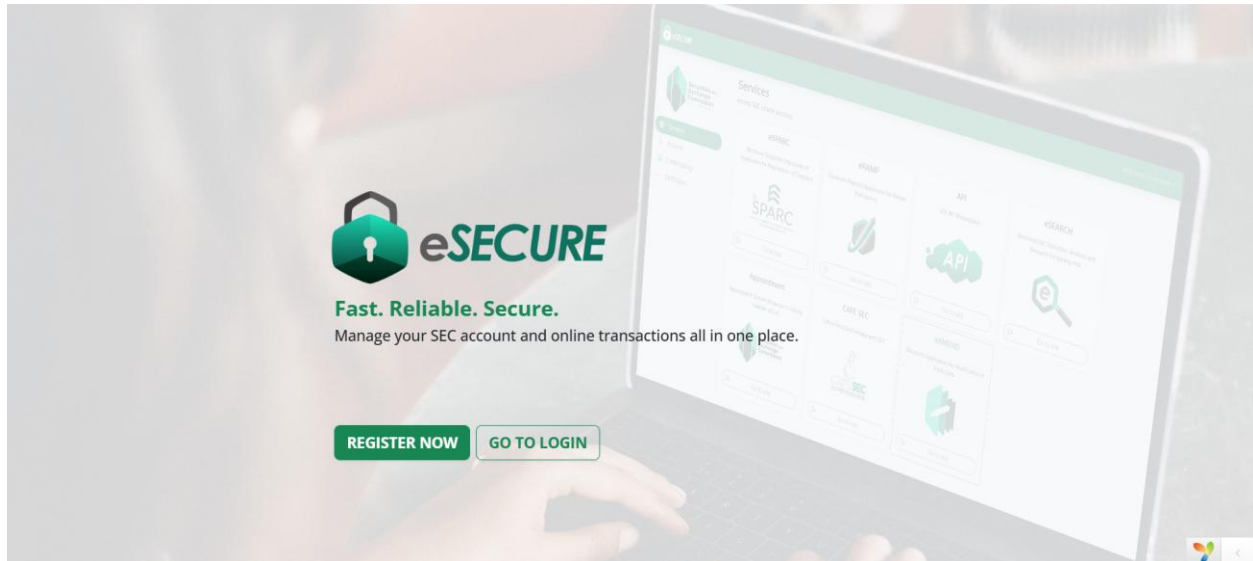


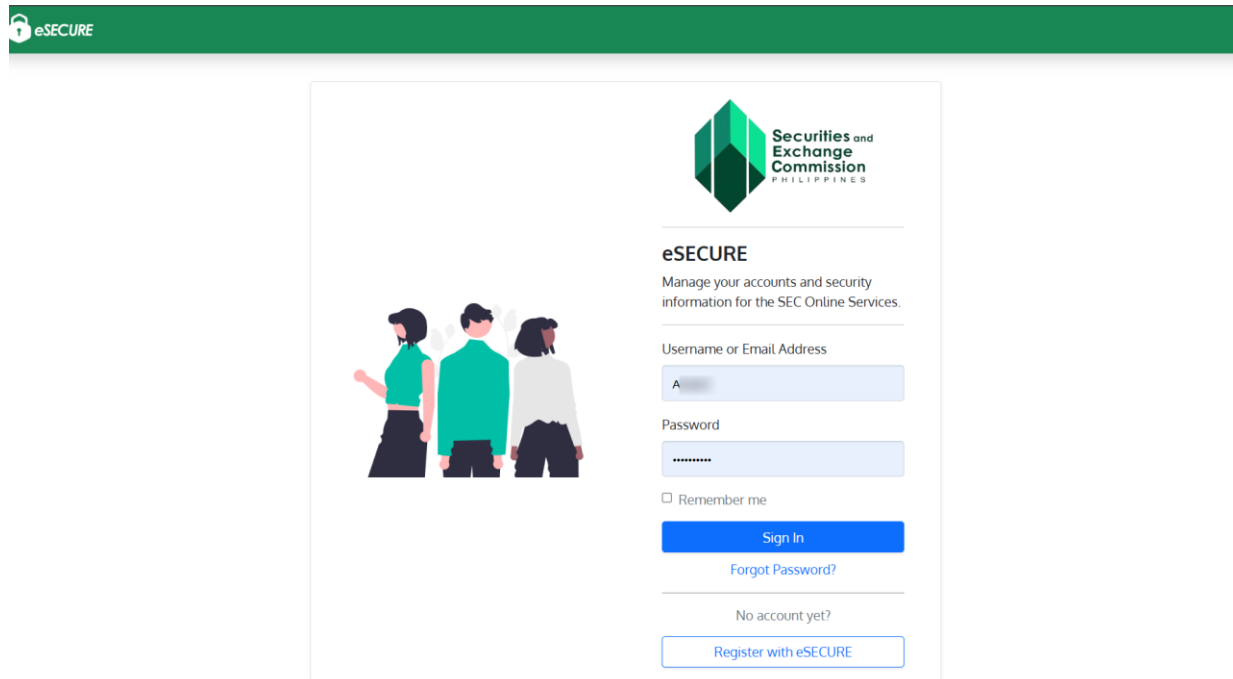
eSECURE RENEWAL PROCESS



The eSECURE renewal process allows expired and inactive accounts to be reactivated and renewed. Account holders are notified that their eSECURE account needs to be re-credentialled upon signing in. Upon renewal or reactivation, the account is valid for a 2-year period, and a fee of ₱250.00 is required to complete the re-credentialing or renewal process.

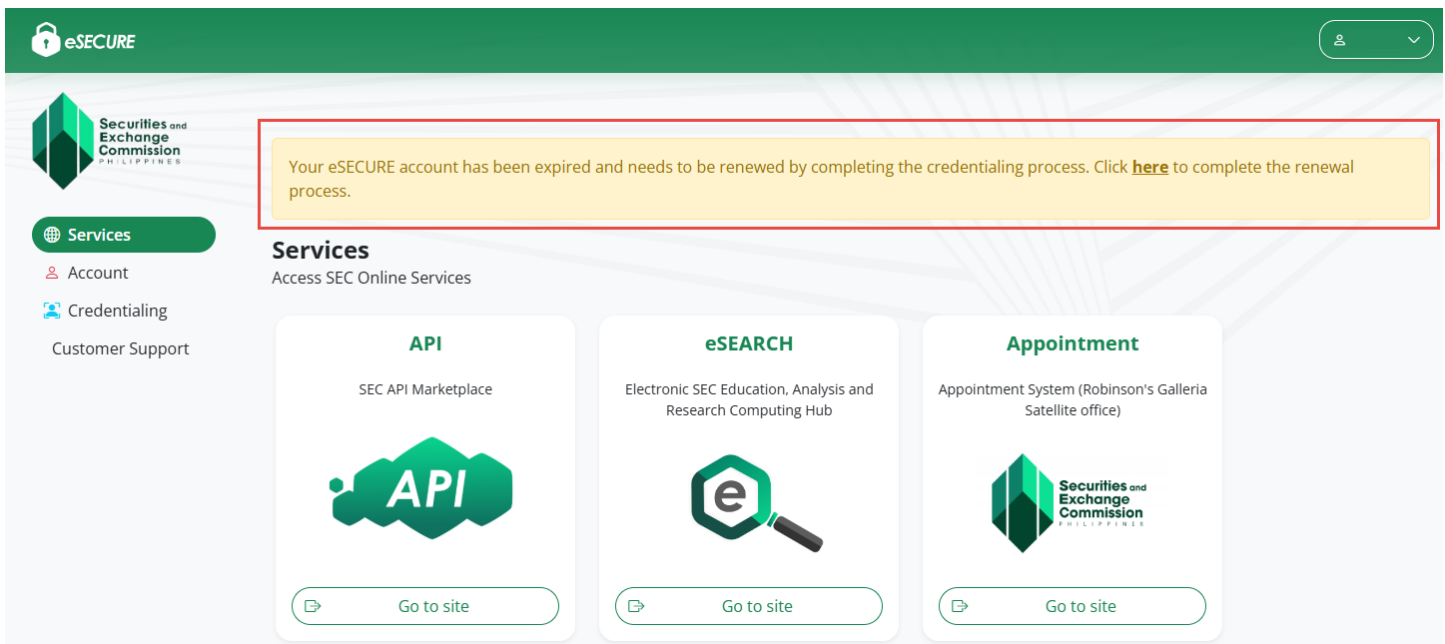
To start the “RENEWAL” process

1. Sign in using the eSECURE username and password.



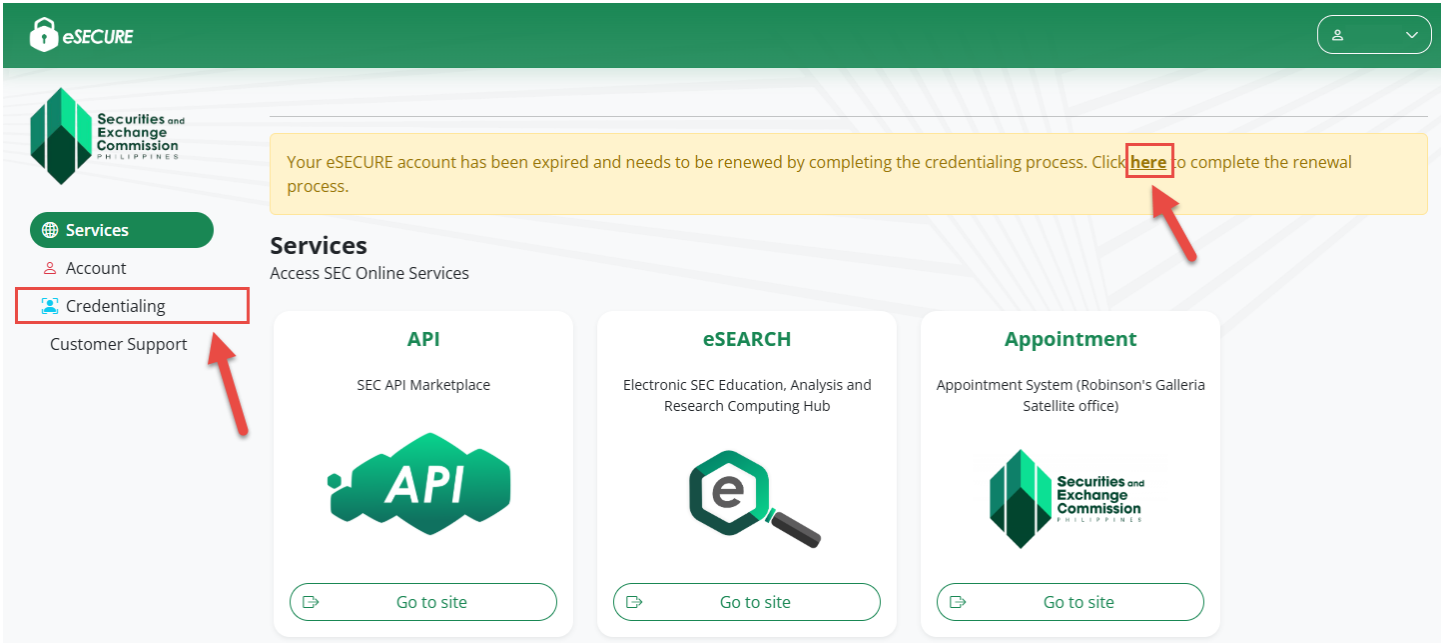
The image shows the eSECURE login page. At the top, there is a green header with the eSECURE logo. Below the header, the page is divided into two main sections. On the left, there is an illustration of three people standing and talking. On the right, there is a login form. The form includes the SEC logo, the text 'eSECURE Manage your accounts and security information for the SEC Online Services.', a 'Username or Email Address' field with a placeholder 'A', a 'Password' field with a placeholder '*****', a 'Remember me' checkbox, a 'Sign In' button, a 'Forgot Password?' link, a 'No account yet?' link, and a 'Register with eSECURE' button.

2. Once logged in, a notification banner will appear indicating that the account is already marked as 'Expired'.



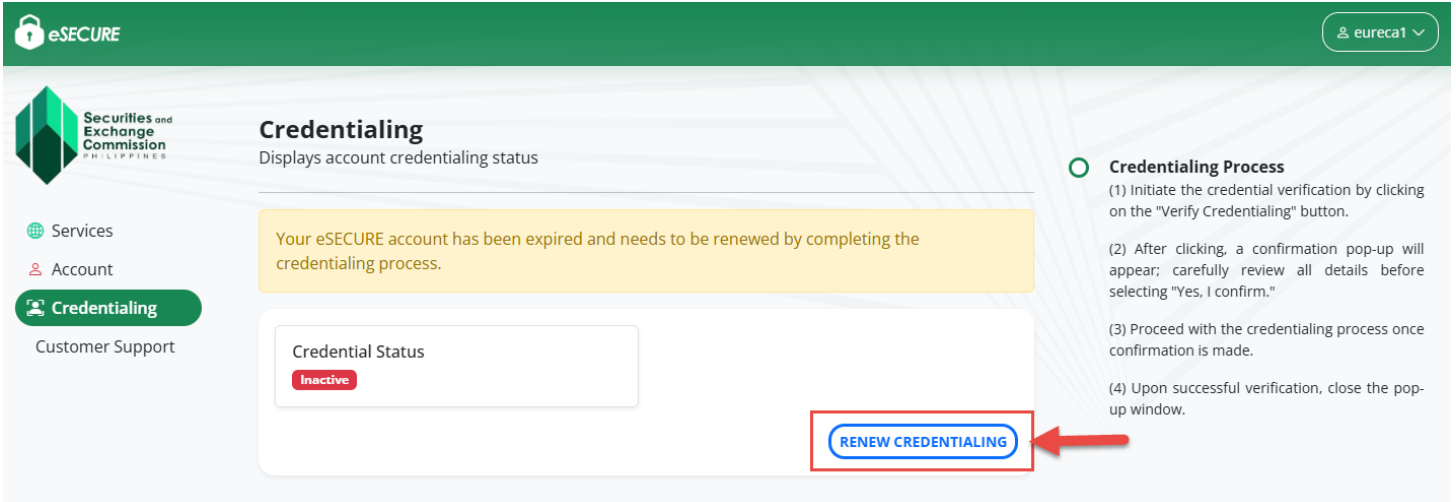
The image shows the eSECURE dashboard after login. At the top, there is a green header with the eSECURE logo and a user profile icon. Below the header, there is a yellow notification banner with a red border that reads: "Your eSECURE account has been expired and needs to be renewed by completing the credentialing process. Click [here](#) to complete the renewal process." Below the banner, there is a 'Services' section with the text 'Access SEC Online Services'. On the left, there is a 'Services' sidebar with links to 'Account', 'Credentialing', and 'Customer Support'. The main content area features three service cards: 'API' (SEC API Marketplace), 'eSEARCH' (Electronic SEC Education, Analysis and Research Computing Hub), and 'Appointment' (Appointment System (Robinson's Galleria Satellite office)). Each card has a 'Go to site' button.

3. To renew, click the “here” link or select the “Credentialing” menu.



The screenshot shows the eSECURE dashboard. At the top, a green header bar contains the eSECURE logo and a user profile icon. On the left, a sidebar menu lists 'Services', 'Account', 'Credentialing' (highlighted with a red box and an arrow), and 'Customer Support'. The main content area features a yellow notification banner stating: "Your eSECURE account has been expired and needs to be renewed by completing the credentialing process. Click [here](#) to complete the renewal process." Below this, the 'Services' section is titled 'Access SEC Online Services' and contains three cards: 'API' (SEC API Marketplace), 'eSEARCH' (Electronic SEC Education, Analysis and Research Computing Hub), and 'Appointment' (Appointment System (Robinson's Galleria Satellite office)). Each card has a 'Go to site' button.

4. Click the “Renew Credentialing” button.



The screenshot shows the eSECURE 'Credentialing' page. The header bar is green with the eSECURE logo and a user profile icon labeled 'eureca1'. The sidebar menu lists 'Services', 'Account', 'Credentialing' (highlighted with a green box), and 'Customer Support'. The main content area has a title 'Credentialing' and a subtitle 'Displays account credentialing status'. A yellow notification banner is present. Below it, a 'Credential Status' box shows 'Inactive'. At the bottom right, a blue button labeled 'RENEW CREDENTIALING' is highlighted with a red box and an arrow. To the right of the main content, a 'Credentialing Process' section lists four steps: (1) Initiate the credential verification by clicking on the "Verify Credentialing" button. (2) After clicking, a confirmation pop-up will appear; carefully review all details before selecting "Yes, I confirm." (3) Proceed with the credentialing process once confirmation is made. (4) Upon successful verification, close the pop-up window.

- Click the “Yes, I Confirm” button to continue.



Verify Credentialing

Please make sure all information stated below is true and correct.

First name: K
Middle name:
Lastname: E
Birthdate: C

By clicking "Yes, I Confirm," you will proceed to the credentialing process. Once successfully credentialed, you will not be able to update your personal information.

Do you confirm?

- Select payment method and click the “Confirm” button.



Select Payment Method

PayMongo Credit/Debit Card, Bank Transfer	PesoPay GCash
---	-------------------------

7. Click the “Proceed to Payment” button

Renew Credentialing ×



powered by

Renewal:

Amount
250

First name

Last name

Mobile number

Email

[Input Optional](#)

Subscription start date
June 20, 2025

Subscription end date
June 20, 2027

[Proceed to Payment](#)

Close

8. Choose payment method and click the “Continue” button to complete the payment process.

Renew Credentialing ✕

You are paying
CYTECH

Reference Number
GBW9dkV230f8GCW3pSL0

Payment amount
₱ 250.00

Payment for
A secure process for finalizing credential issuance, ensuring all identity verifications and requirements are met before granting access or certification.

ITEM NAME	QTY	PRICE
eSECURE Subscription ₱ 250.00 / unit	1	₱ 250.00

Total: **₱ 250.00**

Choose your payment method **GCASH**

Scan  **QR Ph** code to pay

or pay using

 Credit or Debit Card

 E-Wallets
GCash, Maya

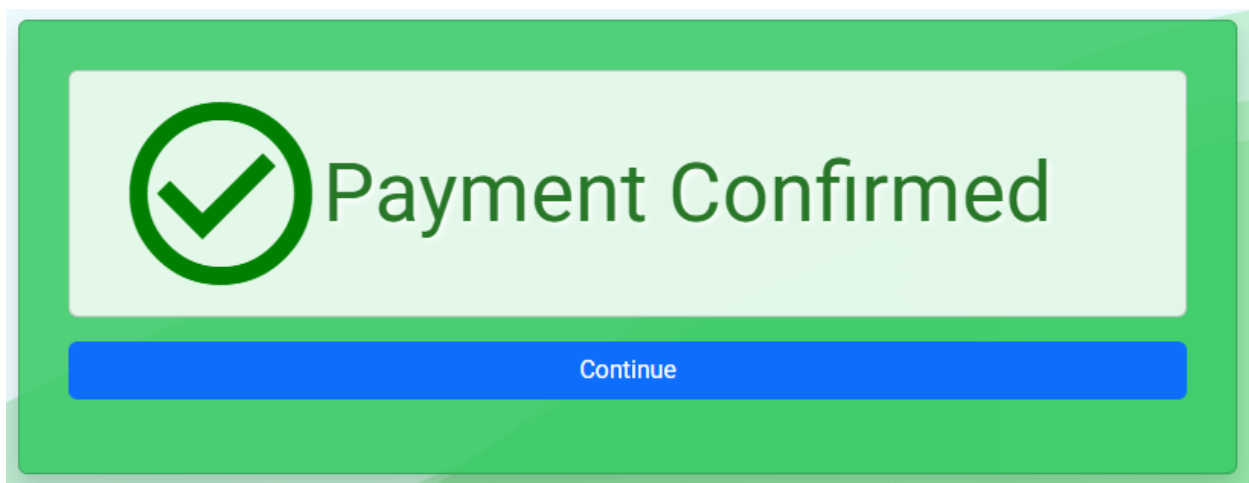
☒ GCash 

☐ Maya 

Back Continue

Close

9. “Payment Confirmed” will display after successful payment. Click the “Continue” button to proceed.



10. Read, scroll down, and select ID availability. Click “Begin verification” button.

Verify Credentialing

[if Camera doesn't work, click here...](#)

eKYC Requirements

1. You need to upload 2 different IDs for the Verification.
2. You need to remove eyeglasses while doing Liveness Check.
3. You need to ensure that the full face is seen while doing liveness check. This means the hair and other accessories must not be covering major features of the face like the eyes, nose, and lips.

Note

1. UMID ID is not SSS ID and vice versa
2. Use two different IDs or verification will FAIL at the end
3. We do not advise using scanned paper PhilSys ID
4. We do not advise uploading paper printout of scanned IDs Please ensure that the registered details are information of the person transacting and whose ID will be used

Accepted IDs

- Passport
- Driver's License
- PhilSys ID
- PhilHealth ID
- OFW ID
- Postal ID
- SSS ID
- UMID ID
- Voter's ID

Credential Failures

- Birthdays do not match between provided ID and SEC eSECURE Portal Registration
- Names do not match between provided ID and SEC eSECURE Portal Registration
- ID Photo does not resemble the applicant
- Difference in pictures and appearance of person doing KYC is significant (Either due to Aging, Plastic Surgery, Worn Accessories like glasses and other face coverings)

ID number

Full name
Birthdate - Gender
Address
CITY HERE

Signature

1 7 1 3 2 4 5 6 7 8 0

FORMAL ECONOMY

Note: Other versions do not contain sufficient information for verification

First Name

Middle Name

Last Name

Email

Birthday

Select ID Availability

I have a PhilSys ID

I do not have a PhilSys ID

I am a Foreigner

Begin Verification

11. Click the “Begin verifying” button and select from the dropdown the country where the government ID was issued and click the “Select” button.

Getting started

We need some information to help us confirm your identity.



By clicking the button below, you consent to Persona, our vendor, collecting, using, and utilizing their service providers to process your biometric information to verify your identity, identify fraud, and improve Persona's platform in accordance with its [Privacy Policy](#). Your biometric information will be stored for no more than 3 years.

Begin verifying

What country is your government ID from?

This helps us determine the best way to verify your identity.

Philippines

Select

12. Select the first ID to upload, then select the second ID. **Do not upload the same ID twice.**

IMPORTANT: For PhilSys ID, there is no need to upload a second ID.

Upload a photo ID

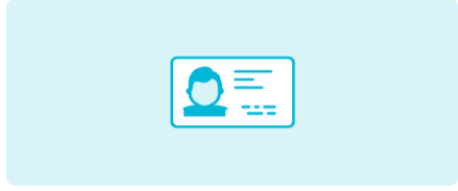
We require a photo of a government ID to verify your identity.

Choose 1 of the following options

	Driver License	>
	PhilHealth ID	>
	PhilSys ID	>
	OFW ID	>
	Postal ID	>
	Passport	>
	SSS ID	>
	UMID	>
	Voter ID	>

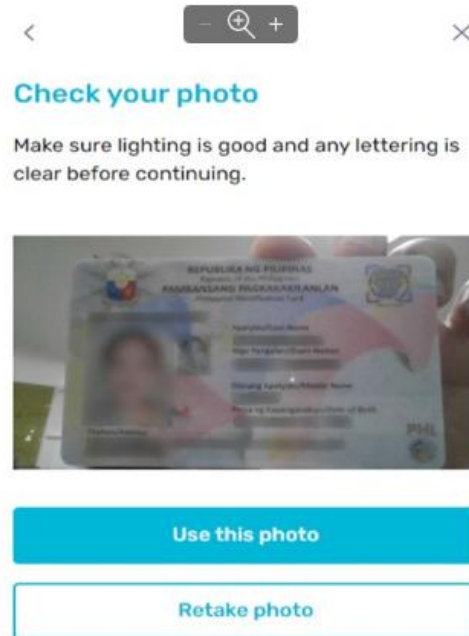
Philsys ID

Take a clear photo of the front of your government ID.



Upload a photo

13. Once the IDs are successfully uploaded, a Processed ID will be shown to verify that your uploaded ID has been accepted.

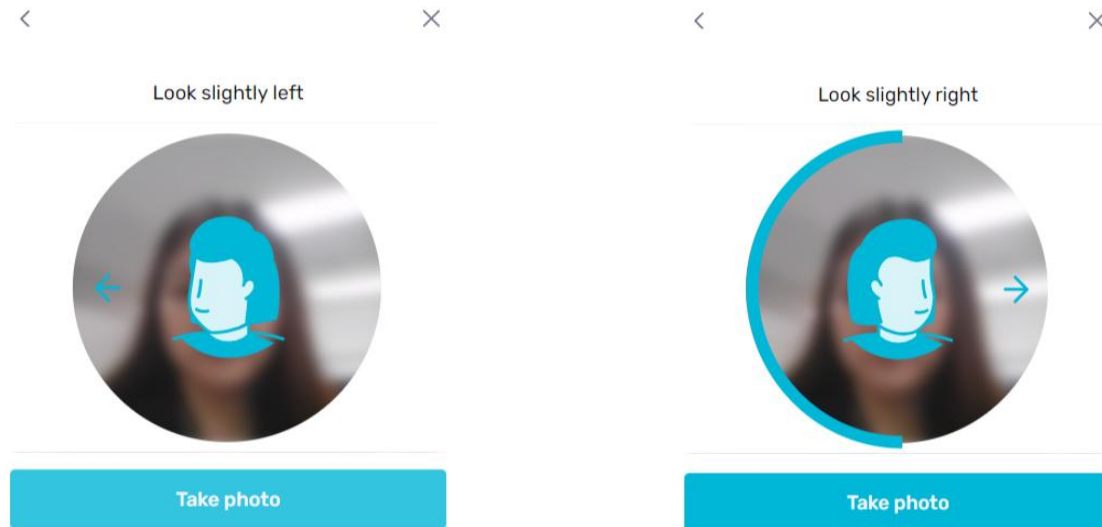


Processing ID

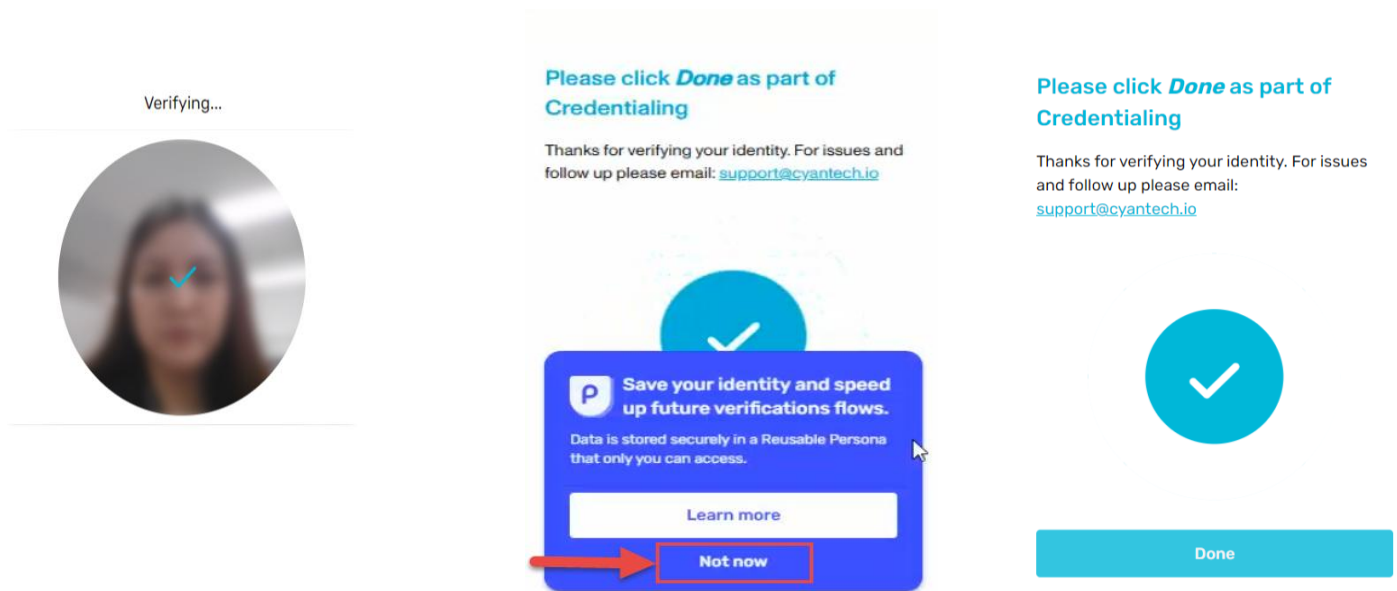
Please wait as we process your uploads. This may take a few seconds.



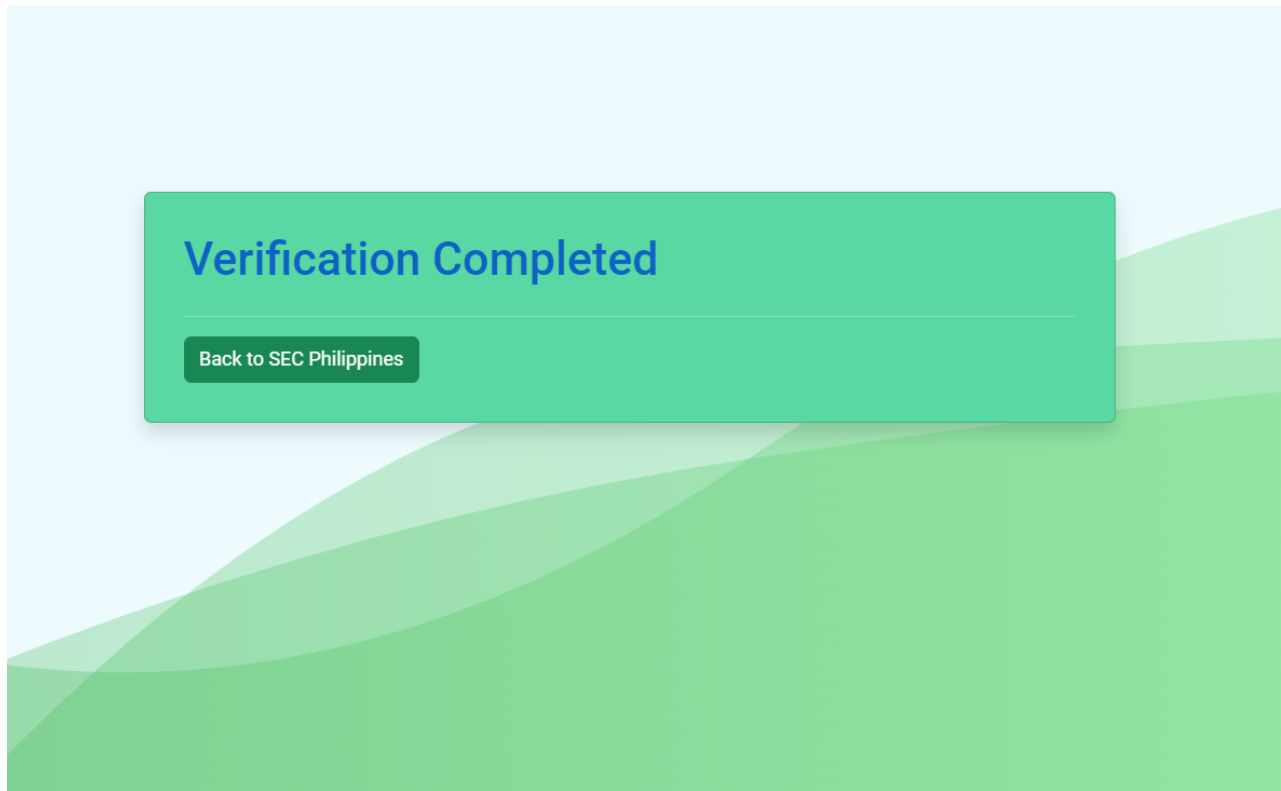
14. After the uploaded ID is successfully verified, the applicant will be prompted to do a liveness check. Click the "Get Started" button.
15. Follow the directions while taking the liveness check.



16. Wait for the liveness check captured to be verified. The next step is important—do not skip it. Click "Not Now", then click the "Done" button.



17. A “Verification Completed” message will display upon successful renewal. Click the “Close” button.



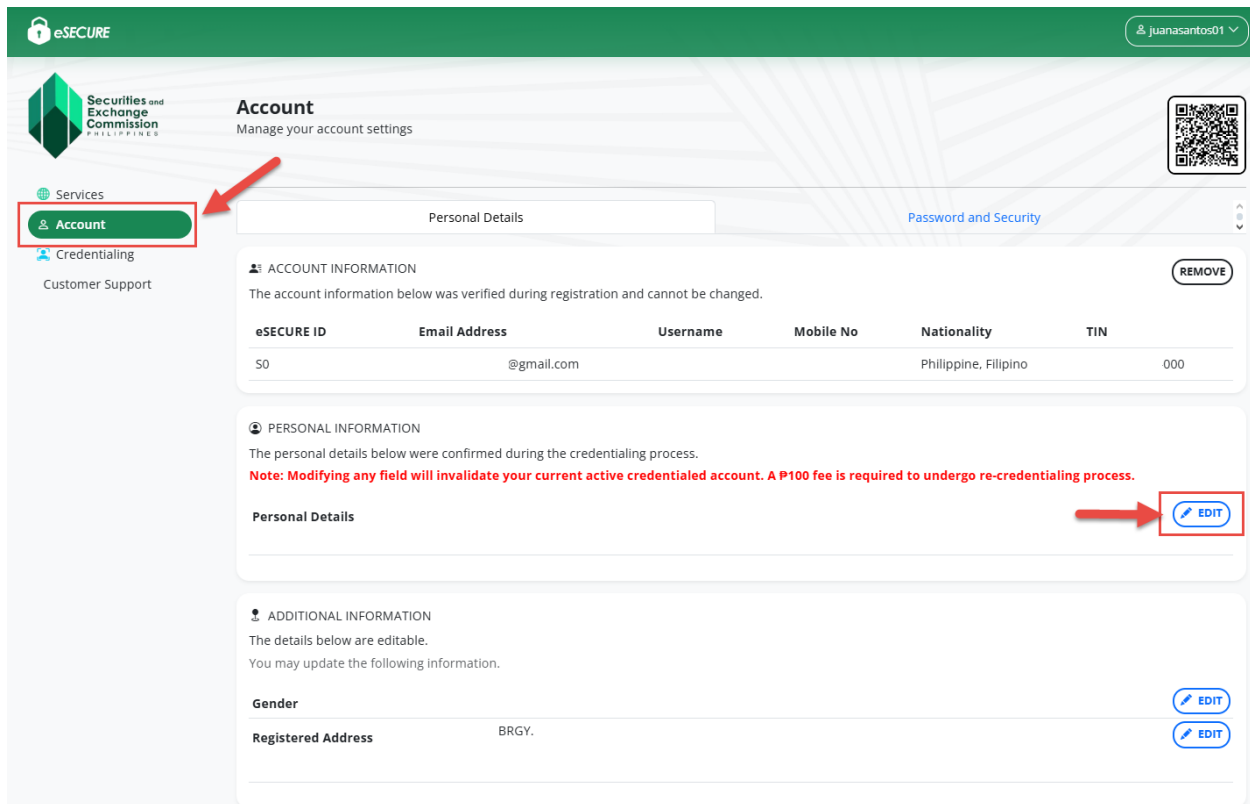
Close

- ❖ The account user may now use their renewed or reactivated credentials to access SEC online services.

The eSECURE updating and renewal process allows account users to update their name. A fee of ₱250.00 is required to complete the updating, renewal, and re-credentialing process.

To start the NAME UPDATING and RENEWAL process

1. Click the “Account” menu. In the account menu, click the “Edit” button.



The screenshot shows the eSECURE web application interface. The top navigation bar is green with the eSECURE logo and a user profile dropdown. The left sidebar contains a menu with 'Account' highlighted. The main content area is titled 'Account' and 'Manage your account settings'. It features a QR code and a 'Personal Details' section. The 'Personal Details' section is expanded, showing 'ACCOUNT INFORMATION' and 'PERSONAL INFORMATION'. The 'ACCOUNT INFORMATION' section contains a table with account details. The 'PERSONAL INFORMATION' section contains a note about the re-credentialing process and a red 'EDIT' button. A red arrow points to the 'EDIT' button.

eSECURE ID	Email Address	Username	Mobile No	Nationality	TIN
50	@gmail.com			Philippine, Filipino	000

PERSONAL INFORMATION
The personal details below were confirmed during the credentialing process.
Note: Modifying any field will invalidate your current active credentialed account. A ₱100 fee is required to undergo re-credentialing process.

Personal Details

Gender EDIT

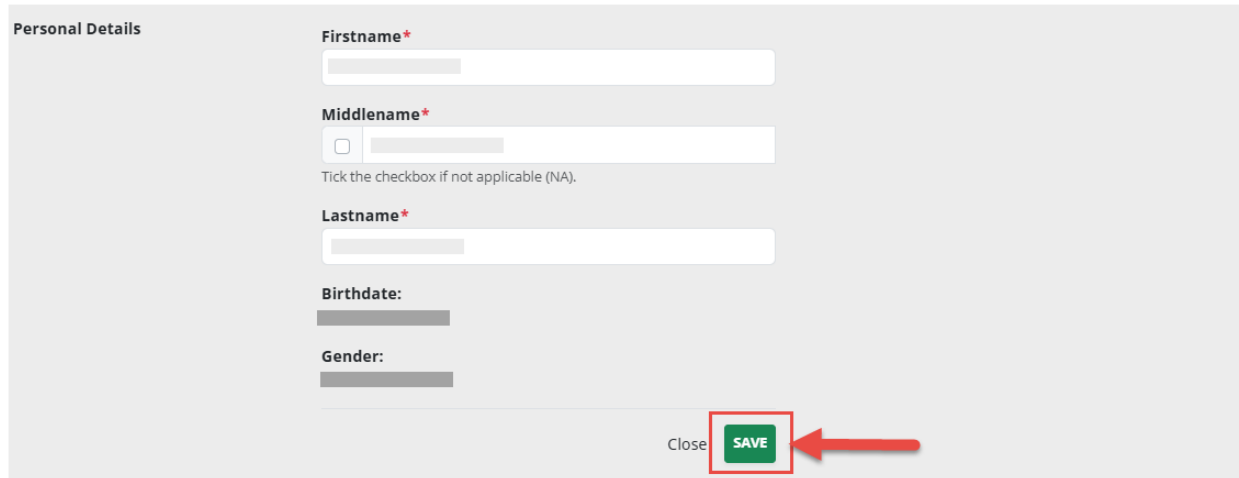
Registered Address BRGY. EDIT

- The name can now be updated. Enter the name as it appears on your valid IDs and BIR Taxpayer Identification Number (TIN) registration (if applicable). Click the “Save” button.

PERSONAL INFORMATION

The personal details below were confirmed during the credentialing process.

Note: Modifying any field will invalidate your current active credentialed account. A P100 fee is required to undergo re-credentialing process.



Personal Details

Firstname*

Middlename*

☐ Tick the checkbox if not applicable (NA).

Lastname*

Birthdate:

Gender:

Close **SAVE**

- Review and click “Yes, I Confirm” button.



Re-credential

Please make sure all information stated below is true and correct.

First name:

Middle name:

Lastname:

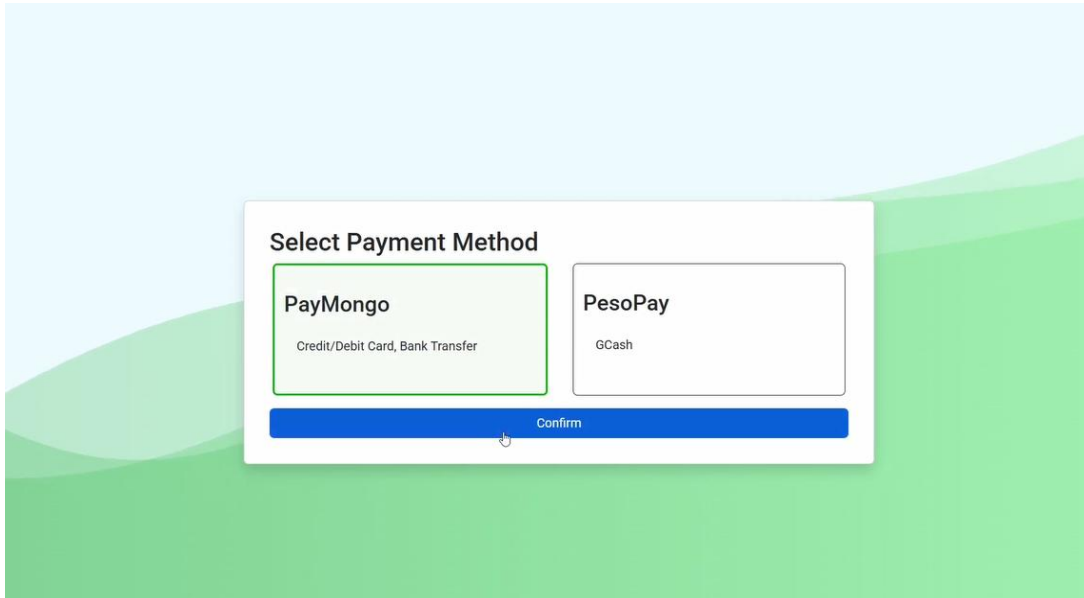
Birthdate:

By clicking "Yes, I Confirm," you will proceed to the credentialing process. Once successfully credentialed, you will not be able to update your personal information.

Do you confirm?

Cancel **Yes, I Confirm**

4. Select payment method and click the “Confirm” button.

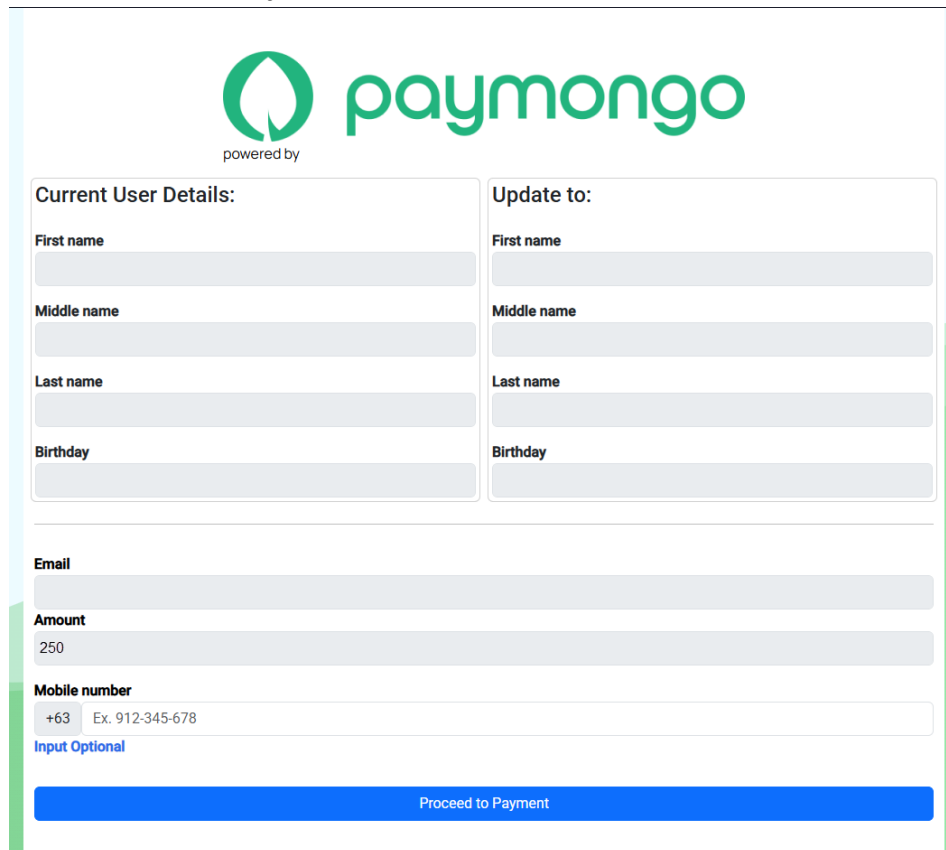


Select Payment Method

PayMongo Credit/Debit Card, Bank Transfer	PesoPay GCash
---	-------------------------

[Confirm](#)

5. Click the “Proceed to Payment” button



 **paymongo**
powered by

Current User Details:	Update to:
First name 	First name
Middle name 	Middle name
Last name 	Last name
Birthday 	Birthday

Email

Amount
250

Mobile number

[Input Optional](#)

[Proceed to Payment](#)

6. Choose payment method and click the “Continue” button to complete the payment process.

Renew Credentialing



You are paying
CYTECH

Reference Number
GBW9dKV230f8GCW3pSL0

Payment amount
₱ 250.00

Payment for
A secure process for finalizing credential issuance, ensuring all identity verifications and requirements are met before granting access or certification.

ITEM NAME	QTY	PRICE
eSECURE Subscription	1	₱ 250.00
₱ 250.00 / unit		

Total: ₱ 250.00

Choose your payment method **GCASH**

Scan  **QR Ph** code to pay

or pay using

 Credit or Debit Card

 **E-Wallets**
GCash, Maya

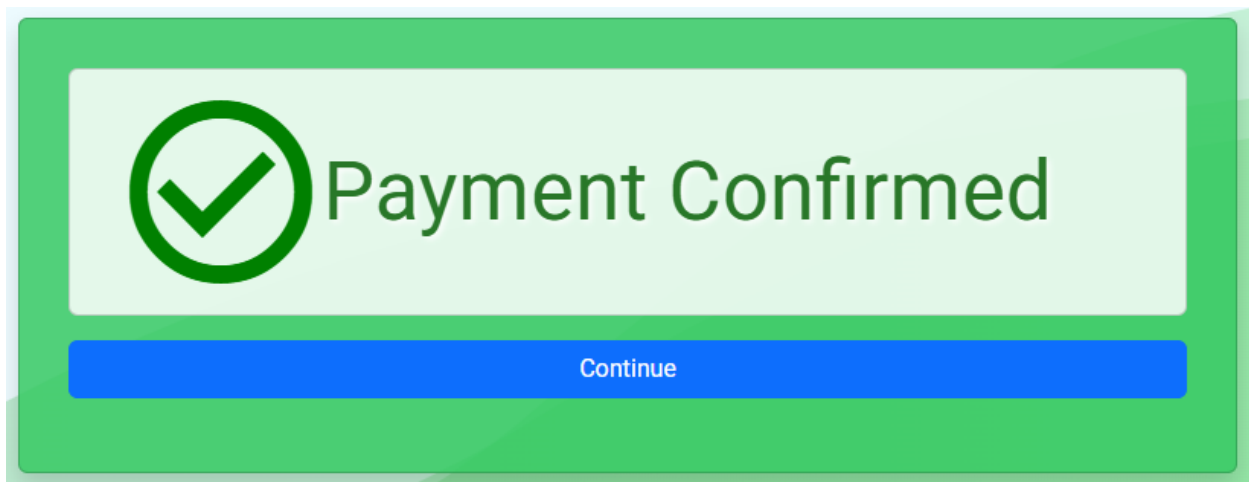
☒ **GCash** 

☐ **Maya** 

Back **Continue**

Close

7. “Payment Confirmed” will display after successful payment. Click the “Continue” button to proceed.



8. Read, scroll down, and select ID availability. Click the “Begin verification” button.

Verify Credentialing

If Camera doesn't work, click here...

eKYC Requirements

1. You need to upload 2 different IDs for the Verification.
2. You need to remove eyeglasses while doing Liveness Check.
3. You need to ensure that the full face is seen while doing liveness check. This means the hair and other accessories must not be covering major features of the face like the eyes, nose, and lips.

Note

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2. Use two different IDs or verification will FAIL at the end
3. We do not advise using scanned paper PhilSys ID
4. We do not advise uploading paper printout of scanned IDs Please ensure that the registered details are information of the person transacting and whose ID will be used

Accepted IDs

- Passport
- Driver's License
- PhilSys ID
- PhilHealth ID
- OFW ID
- Postal ID
- SSS ID
- UMID ID
- Voter's ID

Credential Failures

- Birthdays do not match between provided ID and SEC eSECURE Portal Registration
- Names do not match between provided ID and SEC eSECURE Portal Registration
- ID Photo does not resemble the applicant
- Difference in pictures and appearance of person doing KYC is significant (Either due to Aging, Plastic Surgery, Worn Accessories like glasses and other face coverings)



Note: Other versions do not contain sufficient information for verification

First Name

Middle Name

Last Name

Email

Birthday

Select ID Availability

 I have a PhilSys ID

 I do not have a PhilSys ID

 I am a Foreigner

Begin Verification

9. Click the “Begin verifying” button and select from the dropdown the country where the government ID was issued and click the “Select” button.

×

Getting started

We need some information to help us confirm your identity.



By clicking the button below, you consent to Persona, our vendor, collecting, using, and utilizing their service providers to process your biometric information to verify your identity, identify fraud, and improve Persona's platform in accordance with its [Privacy Policy](#). Your biometric information will be stored for no more than 3 years.

Begin verifying

×

What country is your government ID from?

This helps us determine the best way to verify your identity.

Philippines ▼

Select

10. Select the first ID to upload, then select the second ID. **Do not upload the same ID twice.**

IMPORTANT: For PhilSys ID, there is no need to upload a second ID.

< ×

Upload a photo ID

We require a photo of a government ID to verify your identity.

Choose 1 of the following options

	Driver License	>
	PhilHealth ID	>
	PhilSys ID	>
	OFW ID	>
	Postal ID	>
	Passport	>
	SSS ID	>
	UMID	>
	Voter ID	>

< ×

Philsys ID

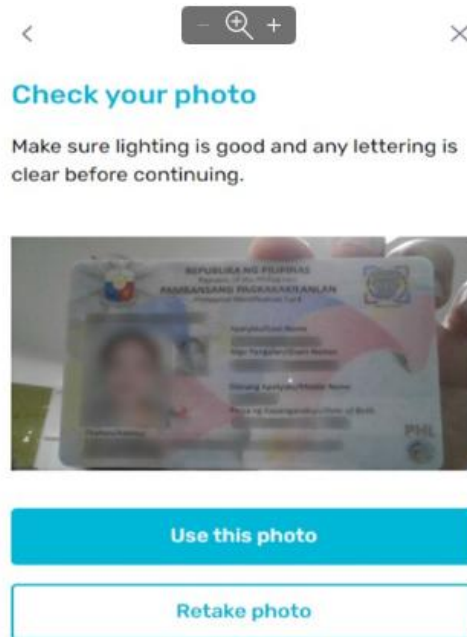
Take a clear photo of the front of your government ID.





Upload a photo

11. Once the IDs are successfully uploaded, a Processed ID will be shown to verify that your uploaded ID has been accepted.

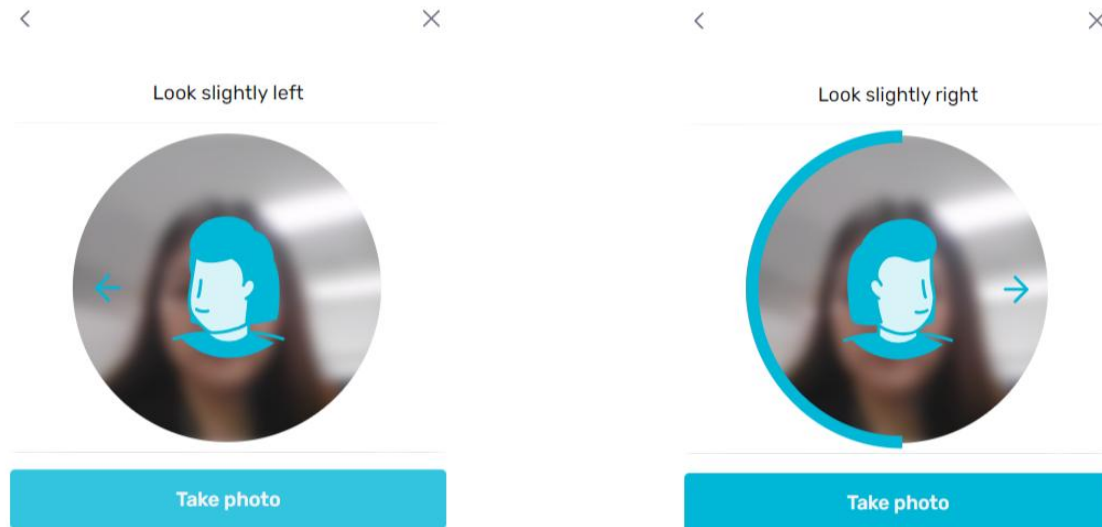


Processing ID

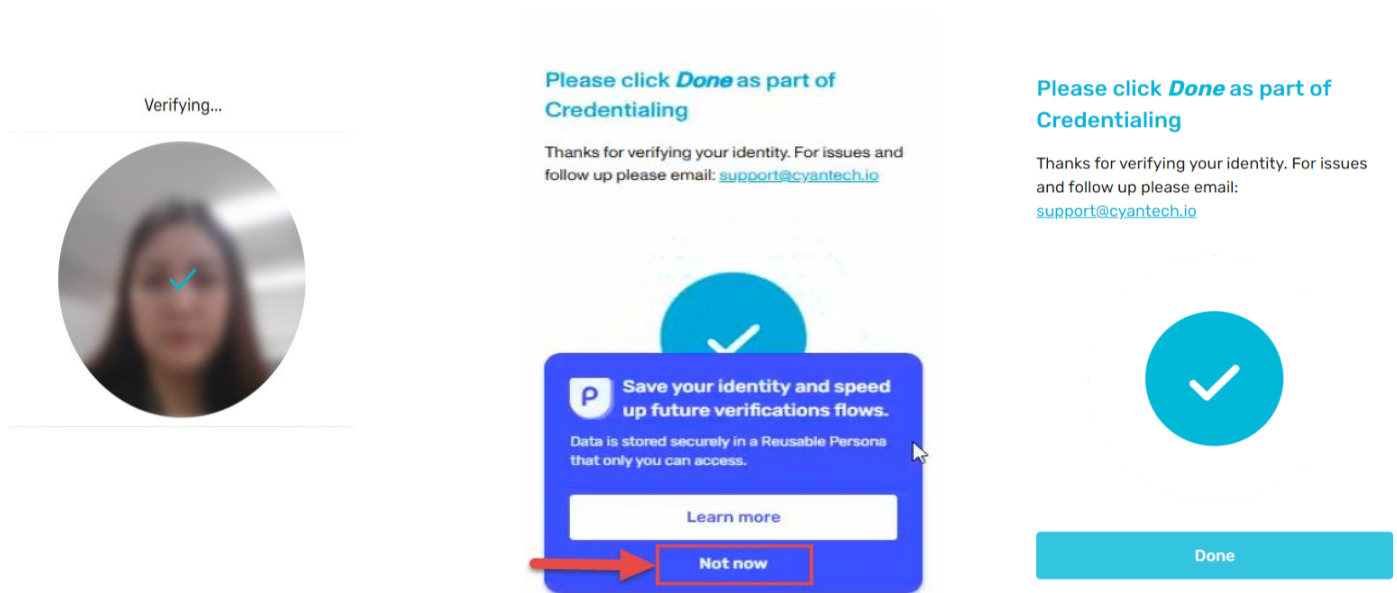
Please wait as we process your uploads. This may take a few seconds.



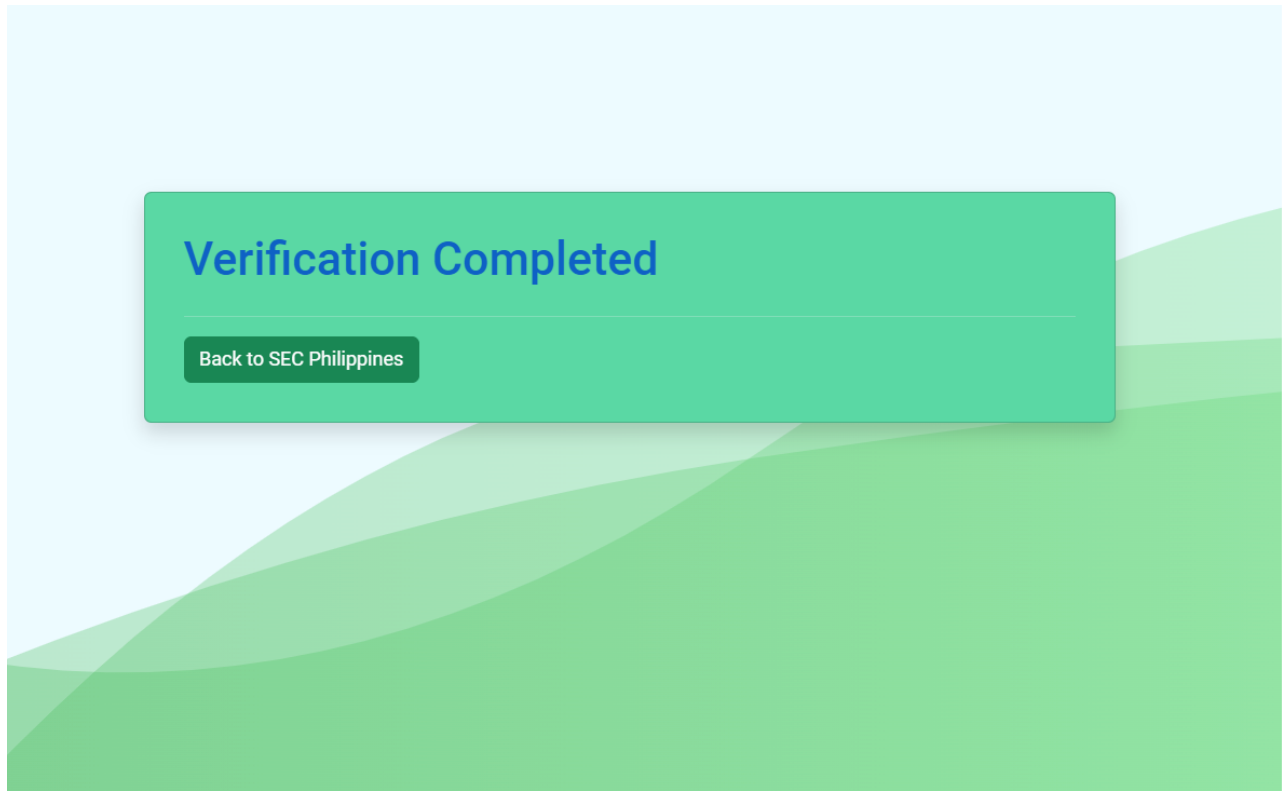
12. After the uploaded ID is successfully verified, the applicant will be prompted to do a liveness check. Click the "Get Started" button.
13. Follow the directions while taking the liveness check.



14. Wait for the liveness check captured to be verified. The next step is important—do not skip it. Click "Not Now", then click the "Done" button.



15. A “Verification Completed” message will display upon successful recredentialing. Click the “Close” button.



Close